

Economic Development & Improvement Commission (EDIC)

Special Meeting – Tuesday, December 10, 2013 – 12:00 Noon

Town Manager's Conference Room, First Floor, Town Hall

MINUTES

1. Call To Order - The meeting was called to order at 12:00 PM
2. Attendance and Quorum (6 members required) - Mark Trahan; Chair, Paul Montinieri; Mayor, Tony Martino; Town Council Liaison, Ken Rizzio, Joan Hughes, Dorcas McHugh, Melanie Goodin; Chamber of Commerce, Peter Gillespie; Director of Planning and Economic Development and Denise Bradley; Assistant Planner.
3. Old Business
 - a. Vacant Property Updates - Peter Gillespie reported on the following:
 - 1178 Silas Deane Highway - Anticipate applications in early 2013
 - 176 Cumberland Avenue - CREC Magnet school construction underway
 - 1000 Silas Deane Highway
 - 245 Main Street - Obtained HDC approval, going through PZC on 12/17 for a two family use.
 - b. Grant Project Status
 1. Heritage Interpretive Trail – HFPG and CT Humanities - Having a kick off meeting next week with the Historical Society and the Webb Deane Stevens museum. The process will take approximately 1 year.
 2. Church/Main Street Intersection - Still waiting for agreements with the State to move forward. Public input opportunities in the near future.
 - c. Farmer's Market - Doug Sacks has been forwarding the end of the year accounting. They had a successful presence at Holidays on Main. A wrap up meeting will take place in early 2014.
4. New Business
 - a. Town Calendar – 2014 – The draft is being prepared and will be available in early January.
 - b. Business Directory - Peter Gillespie is hoping this will be available online in early 2014. He has narrowed down the categories and will set up a meeting with the IT Department regarding next steps.
 - c. Holidays On Main – December 5 - Melanie Goodin noted that the event was a great success and she was thankful for all the sponsorship and volunteers. There will be a wrap up meeting on January 8, 2014 at noon in the Police Department Community Room.
 - d. Salute to Business – December 12 – A brief discussion ensued regarding final details of the event.
 - e. Capital Improvement Funding Requests 2014/2015 - Peter Gillespie distributed a copy of the 2013/2014 CIP budget and noted that CIP

requests are being sought. He asked if an EDIC members could think of other projects that funding should be requested for.

- f. Website - Peter Gillespie discussed the Business Directory and he will put a wish list for the website together to be reviewed at the next Marketing Sub-Committee meeting. He also noted reaching out to CCSU fo interns.

5. Other Business - There was no other business to discuss.

6. Reports

Town Manager's Report - Jeff Bridges discussed the following:

- Holidays on Main Success
- Working on Fireworks event with the Chamber of Commerce
- Budget season
- WHS project; masonry and electrician package being awarded 12/11

Town Council Liaison's Report - Mayor Paul Montinieri discussed the following regarding the EDIC: Tony Martino is the new Town Council/EDIC Liaison, reconvening the Redevelopment Agency and being very energetic about supporting Economic Development initiatives during his term. Tony Martino mentioned the Charter Revision process. He noted that the Town Council recently approved bids for the roof on the ambulance building and cell tower sub lease at Mitchell on the Park, pursuing a grant for a new firetruck and signage in Old Wethersfield.

Planning & Zoning Commission Liaison's Report - Nothing additional to report.

Tourism Commission Liaison's Report - Dorcas McHugh noted the success of the recent Photo Contest.

Redevelopment Agency Liaison Report - Nothing additional to report.

Chamber of Commerce Liaison's Report - Melanie Goodin discussed the following:

- State of the Town on January 20, 2014 at the Country Club.
- Working with Junior Achievement on a Bowl-A-Thon. Looking for 2 volunteers on Jan. 6th and 14th from noon - 3 PM
- \$20 BYOB Valentine's Day Dance on February 14, 2014 at the Pitkin Community Center.
- Car Show in April 2014
- Town of Wethersfield Night at the Rock Cats in July

7. Chairman's Report - Nothing additional to report

8. Sub-Committee Reports

Marketing and Communications - Nothing additional to report.

Financial Strategies - Meeting scheduled for right after the New Year.

Farmers' Market - Nothing additional to report.

9. Minutes – November Meeting - Dorcas McHugh made a motion to approve the minutes as submitted. Ken Rizzio seconded the motion and all voted in favor.
10. Next Meeting – Thursday January 9, 2014
11. Correspondence - There was no correspondence.
12. Adjournment - The meeting adjourned at 1:30.

Respectfully submitted,

Denise Bradley, Assistant Planner